

Y-Kidz**Supporting Children with Medical Conditions Policy**

Department: Lifelong Learning

Approval Route: YSS Board / Executive

Frequency of Revision: Annually

Version	Date Approved	Reason for Update
V1	18th August 2026	New Policy

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1. Policy Statement

Y-Kidz is committed to ensuring that children with medical conditions are fully supported so they can participate safely in all activities.

We will work in partnership with parents, carers and relevant health professionals to meet children's individual health needs and promote their wellbeing, inclusion and safety.

No child will be excluded from activities solely because they have a medical condition unless this is necessary to protect their health and safety and all reasonable adjustments have been considered.

2. Aims

This policy aims to ensure that:

- Children with medical conditions are appropriately supported.
- Staff understand their responsibilities.
- Medical information is shared appropriately.
- Children can access activities safely and inclusively.
- Arrangements are in place for medical emergencies.

3. Roles and Responsibilities

Head of Early Years and Childcare Development / Y-Kidz Manager will ensure:

- Appropriate procedures are in place.
- Staff receive information and training where required.
- Records are maintained appropriately.
- Risk assessments are implemented where necessary.

Parents/carers are responsible for:

- Providing accurate medical information.
- Informing Y-Kidz of any changes to their child's health needs.
- Providing medication in its original packaging.

- Completing required consent forms.

Staff are responsible for:

- Following healthcare plans.
- Understanding medical needs relevant to their role.
- Administering medication only in accordance with organisational procedures.
- Seeking assistance in an emergency.
- Maintaining confidentiality appropriately.

4. Individual Healthcare Plans (IHPs)

An Individual Healthcare Plan will be developed where a child has:

- A long-term medical condition.
- Severe allergies.
- Asthma requiring ongoing management.
- Diabetes.
- Epilepsy.
- Anaphylaxis.
- Any condition requiring specific support.

Plans will include:

- Medical condition details.
- Signs and symptoms.
- Medication requirements.
- Emergency procedures.
- Contact details.
- Staff responsibilities.

Plans will be reviewed regularly and whenever needs change.

5. Inclusion

Y-Kidz will make reasonable adjustments wherever possible to ensure that children with medical conditions can participate fully in wraparound and holiday club activities. Risk assessments will be undertaken where necessary to support safe inclusion

6. Allergies and Anaphylaxis

Y-Kidz will take reasonable steps to reduce exposure to known allergens.

Where a child is at risk of anaphylaxis:

- A healthcare plan will be in place.
- Staff will be made aware of emergency procedures.
- Emergency medication will be accessible.
- Relevant staff will receive appropriate training.

7. Medication

Medication will be administered in accordance with the Y-Kidz Administration of Medication Policy. Emergency medication will be readily accessible where required.

8. Medical Emergencies

Medical emergencies will be managed in accordance with the child's Individual Healthcare Plan and the Y-Kidz First Aid Policy. Emergency services and parents/carers will be contacted as required.

9. Absence Due to Medical Needs

Y-Kidz will support children's attendance and participation while recognising that some medical conditions may impact attendance from time to time.

10. Safeguarding

Children's health needs are part of their overall welfare and safeguarding needs. Any concerns will be managed in line with the Safeguarding and Child Protection Policy.

11. Confidentiality

Information regarding children's medical needs will be shared only with staff who need the information to safeguard and support the child.

Information will be stored and processed in accordance with Data Protection legislation.

12. Linked Policies

- Safeguarding and Child Protection Policy
- First Aid Policy
- Administration of Medication Policy
- Health and Safety Policy
- Risk Assessment Policy
- Data Protection Policy

13. Monitoring and Review

This policy will be reviewed annually or sooner if legislation, guidance or operational requirements change.

These policies together should provide a compliant and proportionate framework for Y-Kidz without repeating information already covered in your other policies.