



HAF Holiday Club Terms and Conditions

To make a booking

Please complete the booking form indication where required which dates and times you would like your child to attend. A completed registration form must be received by the Y-Kidz team prior to your child attending. This is so that we have the appropriate health details, emergency contact details etc

Your child must be in receipt of means tested free school meals to qualify for this provision.

Cancellations

It is important that should you wish to cancel sessions you make us aware so the place can be allocated to another child.

Attendance

Please let us know as soon as possible if your child is not attending a session by calling emailing our team on amy.morris@ymcaderbyshire.org.uk

Safeguarding Children

With the aim of protecting all children, we have a Safeguarding Children Policy. We have a responsibility under the Derby Safeguarding Children Board to inform Children's Social Care if we have concerns about a child. Any concerns are kept confidential and only shared on a need to know basis.

We would like you to tell us about any accidents that happen at home and we will let you know of any accidents that happen at our Holiday Activity Club. If your child has an accident at the Holiday Activity Club, you will be asked to sign an accident form.

Complaints

We welcome feedback from parents/carers so that we may improve our service. Feedback forms are available from the sign-in desk.

If you have any concerns about the quality of care your child is receiving, please speak to the Holiday Activity Club Co-ordinator. If your concern cannot be resolved through discussion, you can send a formal written complaint to the Julia Hodder, Head of Training & Education at YMCA Derbyshire, 770 London Road, Wilmorton, Derby DE24 8UT.

Equal opportunities

All children and their families will be respected at our Holiday Activity Clubs and individuality and potential is recognised, valued and nurtured. Our Holiday Activity Club will promote equality through its activities, books, toys, posters and displays. Discriminatory remarks or behavior is unacceptable. Activities will be adopted wherever possible to meet special needs. If your child requires extra support at our Holiday Activity Club; please speak to the Coordinator.

What will my child need at the Holiday Activity Club?

For safety reasons, please ensure that your child brings suitable clothing and footwear. No Heelies, open-toed shoes or flip-flops please. In sunny weather, sunscreen should be applied before your child attends the Holiday Activity Club and we would encourage him/her to reapply it throughout the day. In sunny weather, your child should also bring a sunhat.

Children are discouraged from bringing their own toys, mobile phones and other electronic items. Please be aware that if your child does bring such items that YMCA Derbyshire cannot be held responsible for any loss or damage to them.

YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.



Registration

When registering your child this was your opportunity to give us any information to help us provide the best possible experience for your child.

If your child has a serious allergy or medical condition, please inform the Manager. Please let us know of any changes to this information, such as emergency contact numbers.

Children must be signed in and out of the Holiday Activity Club each day by their parent or carer. Please indicate on the sign-in sheet who will be collecting your child at the end of each day. Children will only be allowed to leave the Holiday Activity Club with the nominated person, who must be over the age of 16 years.

Registration must be completed before your child can attend. This is so that we have the appropriate health details and emergency contact details for your child. .

Food and drink

We will be providing a lunch time meal and a snack at our HAF Holiday Club.

Drinking water is available all day but your child is free to bring his/her own *named* water bottle if preferred. Please indicate on your registration form if your child is not allowed certain foods or drinks.

Activities

A wide range of activities is on offer at our Holiday Activity Club. The children are free to choose from a range of options.

Sick children

Please keep your children at home if they have or have had, in the previous 48 hours, any infection or sickness, or have had diarrhea even in the absence of sickness.

We can administer prescribed medication upon your consent. Please complete a medicine consent form when your child attends. If your child needs to use an inhaler, please ensure that this is labelled and kept with them so that it can be used as and when required.

If a child has head lice they must be treated before attending.

If your child becomes unwell or has a serious head bump or accident whilst they are at the Holiday Activity Club, you will be contacted.